

Govt. of Jharkhand
Government Polytechnic Dhanbad
(Higher & Technical Education Department, Jharkhand)

Ph. 91-0326 2313894, Email- polytechnic_dhanbad@yahoo.co.in

e-Tender No.- DHTE/03/2020-21(3rd CALL)- M/C & Equipment, Dated- 04-01-2021

TERMS AND CONDITIONS

1. The tender is liable to be rejected if not submitted as per the terms and conditions, without seeking further clarification. The tender form shall be downloaded/ uploaded from website (www.jharkhandtenders.gov.in) of the Higher & Technical Education and Skill Development Department Jharkhand. The tenderer must submit tender in two separate online proposals from website (www.jharkhandtenders.gov.in) mentioning these as technical and financial bids in the formats provided at sl. no. 33 & 34 of this document may be submitted otherwise their tender will be rejected, assuming tenderer is not serious and does not intend to participate in tender process.
2. The tender will be opened on scheduled date and time as mentioned and the desirous tenderer or their authorized representatives may present during opening of the tender, absence of desirous tenderer or their authorized representative will not be caused for rejection or non validation of tender process.
3. Tender received after due date and time will not be entertained under any circumstances.
4. (a) The cost of Tender Fee of tender document will be Rs. 500/- (Five Hundred) for fresh bidder & Rs.20,000/- (Twenty Thousand) as EMD for all fresh bidders respectively. This may be submitted only in form of DD of any Nationalized Bank in favour of Principal, Government Polytechnic, Dhanbad payable at Dhanbad separately to the institution on or before 16.01.2021 at 05:00 PM. The cost of Tender Fee of Rs. 500/- is exempted for previous bidders.
(b) The bidder who have submitted EMD Amount of Rs.20,000/- in 2nd Call, is exempted from submission of EMD Amount of Rs.20,000/-.
(c) All Bidders should fill check list and submit in Technical Bid otherwise Tender will be rejected summarily.
5. A set of hardcopy of all documents, Tender cost and EMD must be submitted in the institute on or before 16.01.2021 at 05:00 PM in sealed envelope. Date for tender opening shall be on 19.01.2021 at 02:30 PM in Principal Chamber, Govt. Polytechnic, Dhanbad.
6. Item wise least quoted rates will be considered applicable for placing orders for individual items.
7. Name of the manufacturer with complete address should be mentioned against each item or equipment.
8. Price must be quoted F.O.R., Govt. Polytechnic, Dhanbad inclusive of all Taxes and charges.
9. The supplier will have to install the machine & equipment to the satisfaction of Head of the institution and then only agreed payment will be released. The suppliers are advised to dispatch all materials to the Institute on their own convenience strictly within stipulated time period described in the tender document / agreed time as per order placed.
10. Discount, if offered, should be clearly indicated in the tender both in words and figures against items or on complete bid. In any case, discount offered for making advance payment against R/R will not be considered.

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04.01.2021


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04.01.2021

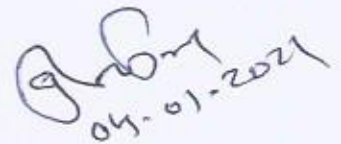
11. **Payment against delivered items will be released after verification of specifications, quality and successful installation, demonstration and training of the equipments and software (if any) at Institute.**
12. In case of any failure in execution of order, the undersigned reserves the rights to forfeit the Security deposit. The undersigned also reserves the right to cancel the order and forfeit the Security deposit in case the tenderer fails to adhere strictly to all terms and conditions of the order.
13. If any kind of defect in machine & equipment are detected and reported, the supplier should replace or rectify the defects free of cost within 15 days from the date of report. The defective machine & equipment will be collected by the supplier at his own cost and risk. However the undersigned may ignore the delay in exceptional deserving and genuine case where the limit of 15 days is not adhered to.
14. Tender should be valid for at least **Six months** from the date of opening of the tender .The price should be **firm** without variations of any kind.
15. The Principal, Govt. Polytechnic, Dhanbad reserves the right to accept the lowest rate or reject all or any item without assigning any reason thereof or to split up the items within two or more suppliers on lowest rate for placement of order. Each and every page of completed Tender documents are to be signed **digitally** by authorized person of manufacturer or dealer while uploading.
16. Request/ Inquiry for the supply of any other items other than BOQ of this Tender will not be entertained.
17. Latest GST return filed/ updated Certificate from the competent authority should be uploaded with the tender. Tender received without this certificate will be rejected.
18. The entire dispute with regard to the contract of purchase of machine & equipment etc. will be subjected to Legal Jurisdiction of Dhanbad only.
19. The Bidder should fulfill the following conditions:
 - i. Annual turnover of Rs. 5,00,000/- (Rs. Five Lakh) in supplying machine & equipment in every Financial Years for last three Financial Years i.e., 2017-18, 2018-19 & 2019-20. In case of bidder as Manufacturer, Average annual turnover should not be less than 50 (Fifty) Lacs for the last three Financial Year wise as mentioned above.
 - ii. CA Audited Balance Sheet for last three Financial Years i.e. 2017-18, 2018-19 & 2019-20
 - iii. Income Tax return in the name of organization / firm for the last three Financial Years i.e. 2017-18, 2018-19 & 2019-20.
 - iv. Photo copy of GST return filed/ updated and registration certificate in the field of supply must be submitted with the quotation, failing which the quotation will be liable to be rejected or will be rejected. Bidder/Manufacturer should have registered/local office in Jharkhand and should avail Jharkhand GST No.
 - v. PAN No of organization/supplier.
 - vi. The Bidder/Manufacturer should have a minimum of 05 (Five) years of experience in supplying Machine & equipments to reputed government institutions of India. Copies of purchase orders of similar equipment for last three financial years of reputed institutions like IIT/NIT/Govt. institute etc. must be attached.
 - vii. Technical specification sheet with make, model, brand of quoted **equipment** and complete details with make/model of their spare parts like sensor, software, meter etc should be clearly specified otherwise offer will be rejected.
 - viii. The Bidder will have to give an undertaking that they are not blacklisted in last five years from any State/Central Government Department /Government institute/organization of India.
 - ix. The bidder should subscribe the e-Tender Notice No & Machine equipment on the envelope in which tender technical documents are sent to the undersigned office. Financial quotation shall not be sent in hard copy, It shall be strictly uploaded digitally on tender portal.

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20. The tenderer should bear all the transportation & insurance risk till the delivery point.
21. ~~The tenderer is expected to quote tender in the same format and serial order as in the Tender Document without modifying /tempering the specifications mentioned therein, however if he wishes to mention further add-on specification, for the sake of clarity, it can be mentioned in a separate column.~~
22. Tender is to be submitted along with filled up check list for Technical Bid, failing which tender will be summarily rejected.
23. Govt. Polytechnic, Dhanbad will have right to add / alter any term and condition as per existing financial/ treasury rules and provisions applicable in the Jharkhand state, if it has not been mentioned in the said terms and conditions.
24. For machine/ equipments- Tenderer must have ISO14001:2004 / ISO 9001:2008/2015 certified firm Certification. Copy of same should be attached.
25. The quantity given in the tender for the respective items are subject to increase or decrease.
26. Bidder should have follow the instructions and stipulated time in purchase order to deliver and installation (wherever required) of items.
27. At least One year onsite comprehensive warranty on all items must be provided.
28. The bidder has to confirm stock and availability of spare parts of supplied items for minimum 5 years from the date of supply for the further supports.
29. Bidder must have smart manual /e-manual / product tutorial and Training facility for Faculty members and students (wherever essential)
30. For Machine Equipments- Colour wall charts of the products should be supplied with details for learning purpose (wherever essential).
31. The Principal reserves the right to cancel/ refloat any tender without assigning any reason thereto.


04.01.2021


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32 Check List for Technical Bid

Sl. No.	Item	Vendor to Indicate	
		Amount (Rs.)	DD No.
1.	Tender cost	Amount (Rs.)	DD No.
2.	Amount Submitted as SECURITY Deposit	Amount (Rs.)	DD No.
3.	Turnover for years (Supplier)	2017-18, 2018-19 & 2019-20 Amount(Cr)	
4.	Turnover for years (Manufacturer)	2017-18, 2018-19 & 2019-20 Amount(Cr)	
5.	ISO14001:2004/2015, ISO 9001:2008/2015 certificates	Enclose the certificates	
6.	Certificate of Manufacturer or Distributer (which ever Applicable)	Enclose the certificate	
7.	Income tax return for last three financial year i.e. 2017-18, 2018-19 & 2019-20	Mention the Years and enclose certificate	
8.	GSTIN Certificate and latest GST returned filed copy.	Enclose the certificate & returned filed copy.	
9.	Firm/Company valid Registration No.	Enclose the certificate	
10.	Audit Balance Sheet for last three Financial Years i.e. 2017-18, 2018-19 & 2019-20	Mention the Years and enclose certificate	
11.	Manufacturer Authorization Certificate on original letter head or Manufacturer Certificate	Enclose the certificate	
12.	Companies TAN No.	Mention the Number	
13.	PAN No.	Mention the Number	
14.	Online Technical Bid as per Proforma.	Yes/No	
15.	Whether price quoted are inclusive of taxes, installation and F.O.R. destination?	Yes/No	
16.	Whether agree to supply material not more than the rates given to other Govt. Institutions?	Enclose in the form of Certificate	
17.	Whether onsite warranty on the quoted item acceptable?	Yes/No	
18.	Tenderer should bear all the transportation & insurance risk till the delivery point.	Yes/No	
19.	Whether jurisdiction of Court at DHANBAD acceptable?	Yes/No	
20.	Undertaking with signature & Seal	Yes/No	
21.	Not blacklisted in last 05 years	Undertaking	
22.	05 (Five) years of experience in execution of Laboratory Instrument supplies	Proof of Supply	

- Note:- (i) Check-list should be properly filled in, duly signed in ink and with seal and colour scanned copy submitted online.
(ii) All documents uploaded online must be duly signed in ink and with seal

Date: _____

Signature & seal of the Vendor.

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04.01.2021

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33 Proforma for Technical Specification (in Ms-Excel 97-2007)

The offer should be submitted in the following format only

Sl No	Name of the Item along with make and Model	Specifications given in tender	Technical specifications which the bidder wants to supply as per catalogue brochure	Delivery Period	Remark

Note : Attach catalogue/brochure in original for above quoted items. The quoted items should conform to BIS / ISO Standard.

34. Proforma for Financial Bid

The offer should be submitted in the following format only or as on tender portal.

Sl. No.	Name of the Item along with make	Specifications given in tender	Technical Specifications which the bidder wants to supply as per catalogue/ brochure	Discount (if applicable)	Discounted Price of Equipment inclusive of all Taxes & all other charges	Remark

Note:- All the above quoted items rate should be in confirmation with the tender conditions. Hard copy of rate quotation shall not be sent.

Handwritten signature and date: 04.10.2021

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35.Undertaking

(To be signed and returned along with the tender)

I/We (Full Name)

Address have gone through the tender rules for the supply of various items as **per TENDER NOTICE (Purchase of Equipment/Items)** of The Principal, Government Polytechnic, Dhanbad and I/We fully accept the bidding rules available with bidding documents.

Date.....

Signature

(Name & Full Address of the Firm/
Company)

[Handwritten Signature]
04.01.2021

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04.01.2021